Club Permit application

Place VicRoads barcode here

vicroads

Please complete the form and cross where applicable. Print in ink using BLOCK letters.

What type of vehicle? ☐ Motor vehicle ☐ Motorcycle ☐ Trailer ☐ Machinery/Mobile Plant

How many driving days? ☐ 45 days ☐ 90 days

Select Club Permit Type:

- ☐ **Veteran** *(Manufactured before 1 January 1919)*
- ☐ **Vintage** *(Manufactured after 31 December 1918 and before 1 January 1931)*
- ☐ **Classic and Historic** *(manufactured after 31 December 1930 and is more than 25 years old)* includes replicas and Street Rod vehicles not endorsed by the ASRF.
- ☐ **Street Rod** *(Pre 1949 vehicle or replica of pre 1949 street rod vehicle)* and endorsed by the ASRF.

Select Club Permit sub category of vehicle:

- ☐ **Original** – *the vehicle has not been modified beyond VSI 8 or VSI 33.*
- ☐ **Modified** – *the vehicle has been modified outside what is permitted in the Vehicle Standards or the VSI 8 or VSI 33 Guidelines (excludes trailers).*
- ☐ **Replica** – a *light motor vehicle that is an individually constructed vehicle that resembles as close as practicable the appearance and dimensions of the production vehicle (manufactured more than 25 years ago) on which its design is based.*

Note: *Individually constructed vehicle and production vehicle are defined in VSB 14.*

Applicant details

Surname	Vic licence/customer no.	Date of birth D D M M Y Y Y Y
First given name	Second given name	Third initial *(if any)*
Company name and ACN/ARBN *(if applicable)*		
Residential *(or company)* address		Postcode
Postal address *(if different from above)*		Postcode
Garage address *(VicRoads will only register vehicles garaged in Victoria)*		Postcode
Mobile phone no. *(or other if not applicable)*	Email	

Vehicle details

Year manufactured Y Y Y Y	Previous registration or permit no.	State
Make*	Model	
Body type	Colour	
Seating capacity	Outside wheels	Compliance plate date M M Y Y Y Y
VIN *(or chassis number if no VIN)*		
Engine number		No. of cylinders/rotors
Tare (kg)	Manufacturer GVM (kg): GCM (kg):	Engine cap.

Please cross one circle per category below

Engine type
- ☐ Piston (i.e. has cylinders)
- ☐ Rotary (i.e. has rotors)
- ☐ Electric
- ☐ Other

Left hand drive
- ☐ No
- ☐ Yes

Transmission
- ☐ Automatic
- ☐ Manual

Fuel type
- ☐ Petrol
- ☐ Diesel
- ☐ Gas (e.g. LPG, CNG, LNG)
- ☐ Electric
- ☐ Multiple (e.g. Petrol/Gas,Petrol/Electric)
- ☐ Hydrogen
- ☐ Zero/Low Emission Vehicle (ZLEV) (e.g. Battery, Hydrogen, Plug-in Hybrid) ☐ Yes ☐ No

***Note:** If the vehicle is a replica, the make will be INDCON, and the model will be REPLICA

If Replica *(You must nominate the make and model of the vehicle being replicated as per the VASS Approval Certificate)*

Year manufactured as per the VASS Approval Certificate Y Y Y Y	VASS Approval Certificate No	
Year of vehicle being replicated Y Y Y Y	Replica of make	Replica of model

OFFICE USE ONLY *(Please tick off each of the requirements received and sign at the bottom)*

Checklist:

On/before 31/12/1948
- ☐ Vehicle eligibility and standards declaration for club permit vehicle
- ☐ Import Approval (if applicable)

If the vehicle is modified or is a non-ASRF certified Street Rod:
- ☐ Vehicle eligibility and standards declaration for club permit vehicle
- ☐ Import Approval (if applicable)
- ☐ VASS Approval certificate

If the vehicle is a replica:
- ☐ Vehicle eligibility and standards declaration for club permit vehicle
- ☐ VASS Approval certificate

On/after 01/01/1949
- ☐ Vehicle eligibility and standards declaration for club permit vehicle
- ☐ Current Certificate of Roadworthiness (excludes trailers, caravans, mobile plant and machinery, tractors, farm equipment and road machinery)
- ☐ Import Approval (if applicable)

If the vehicle is modified or is a non-ASRF endorsed Street Rod:
- ☐ Vehicle eligibility and standards declaration for club permit vehicle
- ☐ Current Certificate of Roadworthiness
- ☐ Import Approval (if applicable)
- ☐ VASS Approval certificate

If the vehicle is a replica:
- ☐ Vehicle eligibility and standards declaration for club permit vehicle
- ☐ Current Certificate of Roadworthiness (not applicable if first permit and never before registered in Australia)
- ☐ VASS Approval certificate

Street Rod
- ☐ Vehicle eligibility and standards declaration for club permit vehicle
- ☐ VASS Approval certificate
- ☐ ASRF inspection report
- ☐ Import Approval (if applicable)

TAC code	
Permit fee	$
Number plate fee	$
Logbook fee	$
TAC fee*	$
Total payable	$
TAC fee includes GST of*	$

Stolen check performed Time

Date D D M M Y Y Y Y

Signature of Delegate of Secretary

User ID

Date D D M M Y Y Y Y

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VICTORIA State Government | Department of Transport and Planning

Transport Victoria

Post: VicRoads, GPO Box 1644 Melbourne, Victoria 3001
Call: 13 11 71 (TTY 13 36 77, Speak and Listen 1300 555 727) Web: vicroads.vic.gov.au

ABN 69 981 208 782

Club Permit application

vicroads

Club membership certification To be completed by a club office bearer.

As an authorised officer of the club:

Insert name of club

I certify that the applicant is a current member of the club.

Name	Position
Signature	Date D D M M Y Y Y Y

Responsibilities of Club Permit holders

Club Permit holders must remain a current member of an approved club.

A Club Permit vehicle must:

- be safe for use on highways
- only be used on a highway during the period that the club permit is current
- be used in accordance with the general conditions and any operating conditions to which the club permit is subject
- display the Club Permit label and Club Permit number plate/s issued in respect to the vehicle
- not be used without carrying the Certificate of Approved Operations if an operating condition is applied
- not be used for hire or reward for the carriage of goods or freight
- not be used to provide a commercial passenger vehicle service as defined by the Commercial Passenger Vehicle Industry Act 2017
- be made available for audit upon request.

Club Permit holders must inform VicRoads within 14 days of:

- a change to their name, residential or postal address, or the vehicle's garage address
- a change to the vehicle's details (e.g. colour or engine number) or the club permit vehicle being modified
- ceasing membership with an approved club
- transferring to another approved club.

When driving a Club Permit vehicle, a permit holder must:

- ensure that the Club Permit is correctly affixed inside the club permit logbook for the vehicle
- carry the Club Permit and logbook for the vehicle at all times the vehicle is being used on a highway.

Penalties

A Club Permit may be suspended or cancelled if a permit holder fails to comply with the permit conditions detailed on VicRoads website **vicroads.vic.gov.au**

Authority to act as agent

Agent's evidence of identity sighted (office use) ☐

This section must be completed if the club permit application is being submitted by an agent.

Full name of agent	
Agent's signature	Agent's licence/customer no.
	Date D D M M Y Y Y Y

I authorise the person whose signature and details appear above to act as my agent for the club permit application of this vehicle.

Applicant's signature	D D M M Y Y Y Y

Privacy statement

The Department of Transport and Planning ABN 69 981 208 782 ('Department') and R&L Services Victoria Pty Ltd ABN 28 657 005 493 (as Trustee for the Victorian R&L Services Trust ABN 96 342 123 072), known as 'VicRoads' and acting on behalf of the Secretary to the Department, ('we, us') collect personal information for registration and licensing purposes. This personal information will be handled by us as permitted or required by the applicable laws. We may disclose the personal information we collect from you to various organisations and persons as permitted or required by applicable laws, particularly by the *Road Safety Act 1986*. This includes disclosing the information to third parties including our contractors and agents, law enforcement agencies, other road and traffic authorities, Austroads, the Transport Accident Commission, vehicle manufacturers (for safety recalls), toll road operators, road safety researchers, courts and other organisations or people authorised to use the personal information.

You are required to provide this personal information. Your failure to provide the information may result in this form not being processed, or your records not being properly maintained. For further information about our use of your personal information and your right of access to it, go to: **dtp.vic.gov.au/privacy**.

Providing false or misleading information or documents is a serious offence under the *Road Safety Act 1986* and *Marine Safety Act 2010*, as applicable, and can result in you being fined or imprisoned. Further, any authority or approval, given as a result of you providing such information/documents, may be reversed and have no effect.

Declaration

By signing this form, the applicant or agent declares that:

- the information in this form and related supporting documents is true, correct and complete, and the applicant understands the privacy statement.
- the applicant is entitled to be recorded as the permit holder because the applicant owns or is legally entitled to manage this vehicle.
- the applicant takes full responsibility for any loss, damage or claim caused by any false statement or misrepresentation made on this declaration, and the applicant indemnifies the Department of Transport and Planning and VicRoads and holds them harmless in respect of any such loss, damage or claim related to a false statement or misrepresentation on this declaration.

Signature of applicant or agent	Date D D M M Y Y Y Y

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